

# PRABHAT KUMAR COLLEGE, CONTAI

Contai : Purba Medinipur

West Bengal, India.



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2015 – 2016

*Prepared by*

**Internal Quality Assurance Cell**

**( I Q A C )**

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BANGALORE**

# The Annual Quality Assurance Report (AQAR) of the IQAC

2015-16

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	<b>PRABHAT KUMAR COLLEGE, CONTAI</b>
1.2 Address Line 1	P.O.- CONTAI
Address Line 2	DISTRICT- PURBA MEDINIPUR
City/Town	CONTAI
State	WEST BENGAL
Pin Code	721401
Institution e-mail address	pkcollege.contai@gmail.com
Contact Nos.	03220-288275
Name of the Head of the Institution:	DR. AMIT KUMAR DE
Tel. No. with STD Code:	03220-288275
Mobile:	(0)9434259107

Name of the IQAC Co-ordinator:

DR. SNEHASIS MAITI

Mobile:

(0) 9434146685

IQAC e-mail address:

iqac.pkc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13251

1.4 NAAC Executive Committee No. & Date:

EC(SC)/06/RAR/058 dt. 01.05.2015.

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

[www.pkcollegecontai.ac.in](http://www.pkcollegecontai.ac.in)

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	77.30	2007	2012
2	2 <sup>nd</sup> Cycle	B	2.76	2015	2020
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07.06.2007

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

**The latest Assessment and Accreditation was done in March, 2015.**

**This is the first AQAR (2015-16) after that.**

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NA

1.12 Name of the Affiliating University (for the Colleges)

VIDYASAGAR UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Efforts for getting recognition as CPE as the college has been selected at the University level screening.</li> <li>• Expansion of Infrastructural facilities (e.g., Separate PG &amp; Library building)</li> <li>• Creation of advance Research facilities for faculty</li> <li>• Strengthening and rationalising the Feedback Mechanism for quality improvement</li> <li>• Creating Institution-Institution and Institution-Industry collaboration</li> <li>• Extension activities be emphasised for strengthening Institution-Society/Community bond</li> <li>• Creation of a new Seminar Hall</li> </ul>	<ul style="list-style-type: none"> <li>• The college has been recognised by the UGC as CPE</li> <li>• The Phase-I construction of PG Building is completed and the Library building is nearing completion.</li> <li>• New Nano science Laboratory has been established with financial assistance under RUSA</li> <li>• Steps taken for the same.</li> <li>• MoU signed with Minchi University, Taiwan for Faculty &amp; Student exchange.</li> <li>• Greater participation of students in NSS activities (one more unit created exclusively for girls)</li> <li>• A new Seminar Hall on the Third Floor of Prof. N. C. Roy Building has been created</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	x	x	x	x
PG	05	x	x	x
UG	22	x	x	x
PG Diploma	x	x	x	x
Advanced Diploma	x	x	x	x
Diploma	x	x	x	x
Certificate	x	x	x	x
Others	01 (B.Ed.)	x	x	x
<b>Total</b>	28	x	x	x
Interdisciplinary	x	x	x	x
Innovative	x	x	x	x

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	NA
Annual	21

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI/TEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabus is done by the University in consultation with the teachers and PG syllabi have been revised to introduce CBCS

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
78	28+1	13	1	35

2.2 No. of permanent faculty with Ph.D.

21+2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
X	48*	X	X	X	X	X	X	X	48*

\*of these, 18 new teaching posts created recently

2.4 No. of Guest and Visiting faculty and Temporary faculty

GT - 37      VT - 28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	24	21
Presented papers	02	07	X
Resource Persons	x	03	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT Facilities extended, Laboratories upgraded, Nanoscience Laboratory established.

2.7 Total No. of actual teaching days during this academic year

206

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The College enjoys no liberty in this regard

2.9 No. of faculty members involved in curriculum restructuring/revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15      15      15

2.10 Average percentage of attendance of students

81 %



2.11 Course/Programme wise distribution of pass percentage :

SL	PROGRAMME/COURSE	Pass%	I %	II %
1	ANTHROPOLOGY (HONS.)	90.91%	31.82%	59.09%
2	BENGALI (HONS.)	97.65%	7.06%	90.59%
3	ECONOMICS (HONS.)	100.00%	25.00%	75.00%
4	ENGLISH (HONS.)	98.55%	2.90%	95.65%
5	GEOGRAPHY (HONS.)	100.00%	2.22%	97.78%
6	HISTORY (HONS.)	100.00%	3.45%	96.55%
7	MUSIC (HONS.)	100.00%	0.00%	100.00%
8	PHILOSOPHY (HONS.)	100.00%	0.00%	100.00%
9	POL. SC. (HONS.)	100.00%	4.55%	95.45%
10	SANSKRIT (HONS.)	100.00%	19.51%	80.49%
11	BOTANY (HONS.)	82.86%	17.14%	65.71%
12	CHEMISTRY(HONS.)	77.78%	0.00%	77.78%
13	COMPUTER SC. (HONS.)	100.00%	11.11%	88.89%
14	MATHEMATICS (HONS.)	87.80%	17.07%	70.73%
15	NUTRITION (HONS.)	100.00%	80.00%	20.00%
16	PHYSICS (HONS.)	88.89%	33.33%	55.56%
17	ZOOLOGY (HONS.)	81.82%	15.15%	66.67%
18	ACCOUNTENCY (HONS.)	100.00%	23.76%	76.24%
19	B.A. (GENL.)	90.94%	0.00%	90.94%
20	B.SC. (GENL.) PURE	100.00%	5.88%	94.12%
21	B.SC. (GENL.) BIO	100.00%	0.00%	100.00%
22	B.Com (GENL.)	88.89%	0.00%	88.89%
23	B.C.A.	94.74%	13.16%	81.58%
24	P.G. BENGALI	100.00%	65.79%	34.21%
25	P.G. ENGLISH	100.00%	31.25%	68.75%
26	P.G. SANSKRIT	88.89%	22.22%	66.67%
27	P.G. PHYSICS	94.12%	82.35%	11.76%
28	P.G. COMMERCE	70.00%	0.00%	70.00%
29	B.ED	100.00%	99.00%	1.00%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Regular feedback from stake holders, meeting with the different segments of the college, recommendations to the departments etc.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	05
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	02
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	08	02	04
Technical Staff	24	17	08	22

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Formation of research body; encouraging teachers to undertake sponsored research projects; Establishment of Central Nanoscience facility; and continuing subscription to INFLIBNET N-List.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	01	X	X
Outlay in Rs. Lakhs	X	2,14,000.00	x	X

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	07	01	13
Outlay in Rs. Lakhs	351000.00	1772500.00	FNR	NA

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	05	X
Non-Peer Review Journals	X	01	X
e-Journals	X	01	X
Conference proceedings	X	03	X

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	No new project sanctioned			
Minor Projects	One project sanctioned but no fund received			
Interdisciplinary Projects	X	X	X	X
Industry sponsored	X	X	X	X
Projects sponsored by the University/ College	X	X	X	X
Students research projects <i>(other than compulsory by the University)</i>	X	X	X	X
Any other(Specify)	X	X	X	X
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **N.A.**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	X	04	01	01	04
Sponsoring agencies	X	UGC	ICPR	College	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	X
	Granted	X
International	Applied	X
	Granted	X
Commercialised	Applied	X
	Granted	X

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
X	X	X	X	X	X	X

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05
08

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	X	SRF	X	Project Fellows	X	Any other	X
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3.21 No. of students Participated in NSS events:

University level	X	State level	X
National level	X	International level	X

3.22 No. of students participated in NCC events:

University level	##	State level	50
National level	06	International level	X

## There is no University Level in NCC activities

3.23 No. of Awards won in NSS:

University level	X	State level	X
National level	X	International level	X

3.24 No. of Awards won in NCC:

University level	##	State level	50
National level	06	International level	X

## There is no University Level in NCC activities

3.25 No. of Extension activities organized

University forum	X	College forum	15		
NCC	03	NSS	09	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- "Swachha Bharat Abhiyan"
- Traffic duty of NCC cadets during Durga Puja festival in Conatai town
- AIDS Prevention Awareness Campaign
- Blood Donation Camp
- Thalassemia carrier detection Programme

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.43 acres.	X	X	17.43 acres.
Class rooms	57	1	College	58
Laboratories	27	01	RUSA	28
Seminar Halls	01	01	RUSA	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	03	01	RUSA	04
Value of the equipment purchased during the year (Rs. in Lakhs)			RUSA, UGC & College	25,18,964.00
Others	Girls' Hostel (3 <sup>rd</sup> Floor)		RUSA	20,49,369.00
	Fire-fighting equipments		RUSA	2,24,803.00
	Gymnasium equipments		RUSA	8,78,385.00

#### 4.2 Computerization of administration and library

Done.
Collaboration with IIT for Digital archive in Library underway.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30421		962	2,18,307.00	31383	
Reference Books	20228		778	1,93,881.00	22006	
e-Books	INFLIBNET		INFLIBNET	5,000.00		
e-Journals	INFLIBNET		INFLIBNET			
Digital Database	INFLIBNET		INFLIBNET			
			indiastat.com	85875.00		
			districtsofindia.com	11510.00		
Journals			20	41,000.00	23	
CD & Video					22	
Others (specify)						

#### 4.4 Technology up gradation (overall) 2015-16

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	102	50	22	X	17	11	14	10
Added	71	30	X	X	22	05	13	01
Total	173	80	22	X	39	16	27	11

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Provided**

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	1,85,720.00
ii) Campus Infrastructure and facilities	9, 73,660.00
iii) Equipments	1, 48,664.00
iv) Others	13, 08,206.00
<b>Total :</b>	<b>26, 16,250.00</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Making the students aware of the different scholarship schemes  
 Strengthening the role of Career Counselling Cell  
 Making the admission process more student-friendly  
 College website has been made student-friendly.  
 Gradual progression towards digitization of office services

#### 5.2 Efforts made by the institution for tracking the progression

Analyzing University results and identifying strength and weakness  
 Analysing students feedback and sharing it with the departments

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4957	287	X	100 (B.Ed)

#### (b) No. of students outside the state

02

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	3109	58.18%		2235	41.82%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3522	634	39	421	10	4626	3911	718	36	647	32	5344

Avg. Demand Ratio 1 : 3

Dropout % 5.63 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Job oriented coaching cell

#### No. of students beneficiaries

544

#### 5.5 No. of students qualified in these examinations

NET	04	SET/SLET	2	GATE	X	CAT	X
IAS/IPS etc	X	State PSC	22	UPSC	03	Others	x



## 5.6 Details of student counselling and career guidance

Job-oriented Coaching Cell Career Counselling Cell Remedial Coaching for Backward students
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No. of students benefitted

274

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
X	X	X	04

## 5.8 Details of gender sensitization programmes

01

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

29

National level

X

International level

X

No. of students participated in cultural events

State/ University level

44

National level

01

International level

X

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

05

National level

X

International level

X

Cultural: State/ University level

06+1

National level

01

International level

X

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	598	627880.00
Financial support from government	1789	22810515.00
Financial support from other sources	55	262800.00
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

- Improvement of facilities in both the hostels (Girls' & Boys' )
- Extension of sports facilities with establishment of Gymnasium and improvement of the playground.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### VISION

Coupled with the Upanishadic utterance mentioned in the logo, the academic vision of the college is guided by the great saying of Swami Vivekananda - *“Education is the manifestation of the perfection already in man.”* Our vision is to promote and spread that kind of education that not only offers knowledge, but also arranges for its cultivation and flowering in a natural yet orderly fashion, leading to the development of a society founded on love, mutual respect and humane understanding. And thus to reach a stage, envisaged by Gurudev,

*“Where the mind is without fear and the head is held high  
Where knowledge is free  
Where the world has not been broken up into fragments  
By narrow domestic walls.”*

##### MISSION

- To uplift socially and economically backward students upon a strong foundation of secular, humanitarian world view,
- To cater to the craving for knowledge and to promote rational thinking,
- To contribute the cause of Gender equality through promoting higher education among women,
- To move towards becoming a centre of excellence in Higher Education,
- To provide quality education to our students,
- To reach new peaks in teaching-learning, research and consultancy,
- To create an ambience of culture and consciously promote communal harmony and cultural integration,
- To impart value education coupled with scientific knowledge, &
- To create good future citizens for the country with competence, commitment, conscience and compassion

#### 6.2 Does the Institution has a Management Information System

YES- the same has been introduced for the students and staff

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

College enjoys very little freedom in this. However, within the framework of the university, the college attempts to improve as per the suggestions of the Academic Sub-Committee, Departmental Committee and the Teachers' Council for the effective development of HED

#### 6.3.2 Teaching and Learning

New Teaching Learning Aids  
Allocating separate rooms for every class  
Extension of Laboratories  
Construction of PG Building, Extension of library building

#### 6.3.3 Examination and Evaluation

Examination and evaluation reforms cannot be initiated by the college only we have taken steps for the betterment of students in their learning spheres for proper understanding.

#### 6.3.4 Research and Development

Providing adequate infrastructure to pursue research  
Inspiring teachers to undertake research projects  
Granting Statutory Study Leaves to teachers for completion of  
Research work and organisation of seminars for the distribution of recent trends

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchasing more books & Journals  
Automation & OPAC  
Initiation for the development of ICT rooms

#### 6.3.6 Human Resource Management

Through the statutory bodies like the G.B., IQAC, Teachers' Council, Students' Union etc.

#### 6.3.7 Faculty and Staff recruitment

No permanent faculty can be directly recruited by the college. The WBCSC is to recommend. Requisition for the same has been submitted. To manage the shortfall and maintaining the academic standard, Guest teachers have been appointed.  
In the current session, 02 Full-time faculty have been recommended by WBCSC and appointed.  
08 Non-teaching employees have also been recruited by the college.

6.3.8 Industry Interaction / Collaboration

We are taking steps for such collaboration

6.3.9 Admission of Students

Online system made operational  
All merit lists & admission related information displayed on the website for greater transparency.  
Single-window system of application & Admission

6.4 Welfare schemes for

Teaching	Employees' Co-operative
Non teaching	Employees' Co-operative
Students	Student Aid Fund, Medicare Centre, Canteen, Hostel, Drinking water etc.

6.5 Total corpus fund generated

Rs. 52, 95,000.00

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	HOI, IQAC & Academic Sub-committee
Administrative	Yes	DPI team	Yes	GB, HOI & Bursar

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The BOS takes decisions for such reforms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The college has a very active registered Alumni Association "Contai P.K.College Alumni Association" bearing Registration No. S/IL/12089 of 2002-03 under the West Bengal Society registration Act, 1961 and having as its motto, the Bouddhik monastic utterance, "Sanghang Sharanam Gachchhami". In the current session the Alumni Association organised two seminars. The Alumni Association also organises coaching programmes and cultural competition for the students of the college.

6.12 Activities and support from the Parent – Teacher Association

Though no formal Parent-Teacher Association exists, regular interactions are held between the parents and teachers within the department in general and with management in special.

6.13 Development programmes for support staff

Training in handling the computers, Online Admission process and the use of new technology.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Increased activities of A. J. C. Bose Eco Club for environmental awareness and active participation of NSS volunteers.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Extension of INFLIBNET access facility to teachers and PG students.
- Extension of Wi-Fi facility
- International linkages with foreign university
- Overall computerisation of the admission process
- Organising Skill-development workshops for students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	ATR / Achievements
<ul style="list-style-type: none"> <li>• Efforts for getting recognition as CPE as the college has been selected at the University level screening.</li> <li>• Expansion of Infrastructural facilities (e.g., Separate PG &amp; Library building)</li> <li>• Creation of advance Research facilities for faculty</li> <li>• Strengthening and rationalising the Feedback Mechanism for quality improvement</li> <li>• Creating Institution-Institution and Institution-Industry collaboration</li> <li>• Extension activities be emphasised for strengthening Institution-Society/Community bond</li> <li>• Creation of a new Seminar Hall</li> </ul>	<ul style="list-style-type: none"> <li>• The college has been recognised by the UGC as CPE</li> <li>• The Phase-I construction of PG Building is completed and the Library building is nearing completion.</li> <li>• New Nano science Laboratory has been established with financial assistance under RUSA</li> <li>• Steps taken for the same.</li> <li>• MoU signed with Minchi University, Taiwan for Faculty &amp; Student exchange.</li> <li>• Greater participation of students in NSS activities (one more unit created exclusively for girls)</li> <li>• A new Seminar Hall on the Third Floor of Prof. N. C. Roy Building has been created</li> </ul>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Organising Motivational Lectures – spiritual lectures for the Moral development of students.
- Employees' Co-operative Credit Society.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Endeavour towards maintaining the campus plastic free throughout the year.
- Strengthening awareness among employees and students to use paper judiciously ( Save Paper – Save Earth slogan).
- Observance of Earth Day
- Plantation in open spaces in the campus.
- Increased activity of the Eco-club.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

**8. Plans of institution for next year**

1. Introduction of Opening of UG courses in new subjects to complement the existing ones.
2. Construction of separate Central Library building with spacious Reading Room and extended facilities of modern library system
3. To increase the number of ICT enabled class rooms and encourage the faculty to make greater use of T/L aids.
4. Creation of a new Seminar Hall in the PG building
5. Greater emphasis on extension activities.
6. Efforts to improve Student-Teacher ratio through appointment of teachers.
7. Arrange for Environmental audit of the campus
8. To strengthen collaborative activities and establish linkages.

Name **DR. SNEHASIS MAITI**

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*Signature of the Coordinator, IQAC*

Name **DR. AMIT KUMAR DE**

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*Signature of the Chairperson, IQAC*