

Prabhat Kumar College, Contai

Re-accredited by NAAC with Grade B (CGPA - 2.76)

Post - Contai
Dist. - Purba Medinipur
West Bengal, India, 721401
Phone : -Principal - (03220) 288275
Office - (03220) 255020
Tele Fax - (03220) 288275



E-mail : pkcollege.contai@gmail.com.
Website : www.pkcollegecontai.ac.in

ACTION TAKEN REPORT ON FEEDBACK ANALYSIS

ACADEMIC SESSION: 2015-16

PARENTS' FEEDBACK

On the basis of the feedback given by the Parents the report has been discussed in details in Department Committee meeting and appropriate measure have been taken. The infrastructural issues which are beyond the purview of the head of the department are communicated to the principal in various meetings.

Verified by
AB

Co-ordinator,
Internal Quality Assurance Cell
Prabhat Kumar College, Contai
Contai, Purba Medinipur, W.B.- 721401



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Principal,
P.K. College, Contai
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STAFFS' FEEDBACK

As per the analysis of the feedbacks provided by the staff members of the college under this category and found more or less acceptable in many respects, excluding the parameters of "The Superior -subordinate relationship are fine", "The administration respects women Employees and treat them well and "The College provides opportunities and support to the staff and their family members". Considering the feedback report under these above parameters, the honorable Principal has been requested to sort out the matter as early as possible.

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STUDENTS' FEEDBACK

After taking feedback from students certain points which need considerable attention are discussed and the following actions are taken on the basis of discussion.

FEEDBACK REGARDING ACADEMIC ACTIVITIES	ACTION TAKEN
<ul style="list-style-type: none">PERSONAL INTERACTION WITH TEACHERS BEYOND CLASS HOURSUSE OF AUDIO-VISUAL AIDSREMEDIAL COACHINGTUTORIAL CLASSESSEMINAR / SPECIAL LECTURESPROMOTION OF RESEARCH APTITUDE	<ul style="list-style-type: none">All the Departments have formed WhatsApp Groups of different Semesters to spare more time with students to facilitate communication.The use of ICT methods is encouraged in different meetings with a view to teaching effectively.The teachers are advised to take more Remedial Coaching to upgrade the knowledge level of reserved category and economically weaker students.Tutorial class has been allocated within the regular routine.Great stress has been laid upon organizing of seminar and special lectures.College has taken initiative to open a research center to promote research aptitude of the interested students. Decision has been made on behalf of the Teachers Council to give more importance on the Project work of the Students.

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FEEDBACK REGARDING LIBRARY SERVICES	ACTION TAKEN
<ul style="list-style-type: none">• BOOK BANK• REPROGRAPHY• ONLINE SERVICES• APPROACH OF THE STAFF	<ul style="list-style-type: none">• Although Text & reference books are available in sufficient quantity in Central Library College has introduced a book bank with extra reference books and journals.• The Librarian has devised a plan to extend reprography service.• The College website provides updated information on all events and activities. All the Departments have been provided Wi-Fi connection. More computers with Internet connection are to be setup in the Reading room of the central library for the use of the Students.• On the basis of Feedback given by the students it was decided to make the Office-environment more friendly for the Students.
FEEDBACK REGARDING STUDENT SUPPORT FROM OFFICE	ACTION TAKEN
<ul style="list-style-type: none">• CASH SECTION• ACCOUNTS SECTION• SCHOLARSHIP ETC. SECTION	<ul style="list-style-type: none">• Adequate Staffs has been placed in the Cash Section for the smooth running of Student related service.• Computer Science Department has taken the responsibility to conduct skill training programme of the staff of Account Section (preferably).• The College deputed one extra NT staff to help the students to have access Govt. Scholarship like Kanyashree, Swami Vivekananda etc. and centre also decided to grant more financial support from economically weaker students.

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FEEDBACK REGARDING CELL ACTIVITIES	ACTION TAKEN
<ul style="list-style-type: none">CAREER COUNSELLING CELLJOB-ORIENTED COACHING CELLPLACEMENT CELL	<ul style="list-style-type: none">The Cell has helped the students to have access to counseling both career and personal. Students have taken self-assessment assignments.The students are given guidance how to prepare for bank exams, service commission exams and adequate training was provided for the same.Several special recruitment drives are tried for realization for such trained students.

FEEDBACK REGARDING INFRASTRUCTURAL FACILITIES	ACTION TAKEN
<ul style="list-style-type: none">SEMINAR HALLCOMMON ROOMCANTEENDRINKING WATERLAVATORYCYCLE STANDCLEANLINESS IN/OF CAMPUS	<ul style="list-style-type: none">The requirement of arranging more AC facility has been communicated to the Principal.It has been instructed to shift more chairs in the Boys' and Girls' Common Room.The Canteen remain open till 8.30 a.m. to 6.00 p.m. It has been instructed to the Canteen Manager to provide more basic food items.Though drinking water is available, College has initiated to set up sufficient water purifier on the basis of demand.Housekeeping department was instructed to look in to the matter and ensure the cleanliness of toilets.Although there is already a cycle stand, college has decided to build a new cycle stand in the front of Zoology department.Gardener and sweepers have been communicated to the manage Cleanliness of the campus including toilets, library, class rooms etc.

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FEEDBACK REGARDING CO-/EXTRA-CURRICULAR & EXTENSION ACTIVITIES	ACTION TAKEN
<ul style="list-style-type: none">• AWARENESS PROGRAMMES• SCIENCE FORUM• ECO-CLUB• NCC• NSS	<ul style="list-style-type: none">• Efforts are being made by organizing various type of awareness Programme like Bad effects of Tobacco, petrol free Campus etc.• More attention will be paid to the activities that will enhance the thirst of scientific knowledge and temper of the school and college level students through Science Forum and Eco-Club activities.• NSS and NCC wings of P. K. College has decided to prepare a concrete plan for the proliferation of social activities.

FEEDBACK REGARDING YOUR OVER-ALL IMPRESSION OF THE COLLEGE	ACTION TAKEN
<ul style="list-style-type: none">• DISCIPLINE• SUPPORT SERVICES• INCULCATION OF VALUE	<ul style="list-style-type: none">• Efforts are already being made to address the issues regarding discipline and support services• The issue of laying intensification on value added courses has been discussed in teachers' group.

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TEACHERS' FEEDBACK

The feedbacks provided by the teachers of the age old institution under this category have been analyzed properly and found more or less parameters are acceptable with positive responses. Considering the feedbacks, the parameter like "the condition of the lavatories and toilets" has to be improved with proper sanitization; the honorable Principal has been requested to look into the matter without any delay.

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